



**JEFFERSON COUNTY**  
**OFFICE OF THE COUNTY ADMINISTRATOR**

320 S. Main Street Room 111  
Jefferson, WI 53549  
Telephone (920) 674-7101  
Website: jeffersoncountywi.gov

**Ben Wehmeier**  
County Administrator

**TAMMIE J. JAEGER**  
Administrative Assistant  
Confidential

**"Jefferson County: Responsible government advancing quality of life."**

October 1, 2013

TO THE HONORABLE JEFFERSON COUNTY BOARD:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2014 Recommended Budget for your review, consideration and action.

The 2014 budget development process began on May 31, 2013 with the issuance of the County Administrator's 2014 Budget Guidelines, by Interim County Administrator Cauley. County departments responded very favorably to the guidelines that were issued to them. This 2014 Budget is the result of the combined hard work of the County Department Heads, Interim County Administrator, Finance Director, Assistant Finance Director, Human Resources Director and each of their staffs.

The 2014 Recommended Budget was developed based on the County Administrator's Guideline that department budgets should be prepared with the County-wide goal of a 0% tax levy increase, no COLA increases and a 15% increase in health insurance cost. These parameters required departments to review historic trends of expenditures and prioritization of operational considerations. Further, many of the decisions relating to the budget process this year was with the thought for future year's budgetary constraints.

The 2014 Recommended Budget is presented to you within the 0% tax levy increase guideline that was set and the capturing of new growth of 0.6%. This goal was met without reduction in staffing levels and no projected impact to services. As a result of the availability of unassigned General Fund Balance and Health Department Fund Balance, the 2014 Recommended Budget was able to meet the majority of departments' capital needs. Finally, funds were provided as place holders as it relates to the potential for a new Highway Facility and ancillary satellite shops. This includes the potential for issuance of bonds to pay for these projects.

Finally, I want to thank Tammie Jaeger for all of her hard work in preparing and compiling this budget document for your review. As always, I am always available to discuss with you any of the provisions in this document and supplemental schedules.

Respectfully submitted,

Benjamin P. Wehmeier  
County Administrator